



Committee: OVERVIEW AND SCRUTINY COMMITTEE

Date: WEDNESDAY, 10TH JANUARY 2018

Venue: MORECAMBE TOWN HALL

Time: 6.00 P.M.

Councillors are reminded that as Members of overview and scrutiny they may not be subjected to the Party Whip, which is prohibited under the Lancaster City Council Constitution.

A G E N D A

1. Apologies for Absence

2. Minutes

Minutes of the Meeting held on Wednesday, 29th November, 2017 and Wednesday, 6th December, 2017 (previously circulated).

3. Items of Urgent Business authorised by the Chairman

4. Declarations of Interest

To receive declarations by Members of interests in respect of items on this Agenda.

Members are reminded that, in accordance with the Localism Act 2011, they are required to declare any disclosable pecuniary interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting).

Whilst not a legal requirement, in accordance with Council Procedure Rule 9 and in the interests of clarity and transparency, Members should declare any disclosable pecuniary interests which they have already declared in the Register, at this point in the meeting.

In accordance with Part B Section 2 of the Code Of Conduct, Members are required to declare the existence and nature of any other interests as defined in paragraphs 8(1) or 9(2) of the Code of Conduct.

5. Voluntary, Community and Faith Sector Commissioning Informal Task Group Final Report

Prior to the consideration of the report representative(s) of organisations, who receive funding from the City Council, will be invited to either provide a presentation on the services undertaken and/or be asked to discuss these services and answer questions from the Committee.

The Chairman of the Task Group, Councillor Oscar Thynne, to present the report.

Note: The Draft Report has been circulated separately.

6. Discussions with Councillor Margaret Pattison

Cabinet Member with responsibility for: -

- Markets;
- Voluntary Sector;
- Older People;
- Rural Affairs.

Councillor Pattison has been invited to attend the meeting.

7. Consideration of any requests for Councillor Call for Action (in accordance with the process)

8. Consideration of any Petitions (in accordance with the process)

9. Locality Working

10. Work Programme Report (Pages 1 - 7)

Report of the Chief Executive.

ADMINISTRATIVE ARRANGEMENTS

(i) Membership

Councillors June Ashworth (Chairman), Nigel Goodrich (Vice-Chairman), Alan Biddulph, Tracy Brown, Brett Cooper, Rob Devey, Charlie Edwards, Caroline Jackson and David Whitaker

(ii) Substitute Membership

Councillors Lucy Atkinson, Mel Guilding, Janet Hall, Tim Hamilton-Cox, Geoff Knight, Abi Mills and Phillippa Williamson

(iii) Queries regarding this Agenda

Please contact Jenny Kay, Democratic Services - telephone (01524) 582065 or email jkay@lancaster.gov.uk.

(iv) Changes to Membership, substitutions or apologies

Please contact Democratic Support, telephone 582170, or alternatively email democraticsupport@lancaster.gov.uk.

SUSAN PARSONAGE,
CHIEF EXECUTIVE,
TOWN HALL,
DALTON SQUARE,
LANCASTER, LA1 1PJ

Published on Friday, 22nd December 2017.

OVERVIEW AND SCRUTINY COMMITTEE
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Work Programme Report

10th January 2018

Report of the Chief Executive

PURPOSE OF REPORT

To provide Members with an update of the Committee's Work Programme.
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This report is public.

RECOMMENDATIONS

(1) That Members note the updated Work Programme, as detailed in Appendix A.

1. Introduction

Members are requested to consider the Work Programme attached at Appendix A that has been updated taking into account the decisions made at the November and December meetings.

2. Updates

Site Visit to Caton Road

At the time of writing this report, a date was being arranged for the site visit to Caton Road sub-station to see the improvements that had been made by Electricity North West.

Scoping of Digital Lancaster Task Group

A date for the scoping meeting of the Digital Lancaster Task Group is being arranged. It is hoped to report back to the Committee at the February meeting.

Review of Policies and Procedures in place for dealing with Major Flooding Incidents.

The Review of Policies and Procedures in place for dealing with Major Flooding Incidents is a standing item on the Committee's Work Programme. At the November meeting of the Committee it was agreed :-

"That the Committee request information from partners and agencies on the reporting process and possible sharing and referring of information, in the period following the initial emergency."

It was hoped this could be considered at the 10th January 2018 meeting but there was insufficient time for this to be arranged as de-briefs were still underway following the flooding on 22nd November 2017.

An additional meeting will be arranged for this item in due course.

SECTION 151 OFFICER'S COMMENTS

The Section 151 Officer has been consulted and has no further comments.

MONITORING OFFICER'S COMMENTS

The Monitoring Officer has been consulted and has no further comments.

BACKGROUND PAPERS

None.

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OVERVIEW AND SCRUTINY WORK PROGRAMME 2017/18

<u>Matter for Consideration</u>	<u>Detail</u>	<u>Comments/Expected Date of Meeting</u>	<u>Officer Responsible /External</u>
Voluntary and Faith Sector Commissioning Informal Task Group	To consider the final report of the Voluntary and Faith Sector Commissioning Informal Task Group (Min 16 - 20 th Sept 2017).	10 th January 2018.	Task Group to report.
Review of Policies and Procedures in place for dealing with Major Flooding Incidents.	To remain as a standing item on the work programme. Updates to be reported when required. Any major flooding works to be reported to the Overview and Scrutiny Committee. (Min 16 - 20 th September 2017). That the Committee request information from partners and agencies on the reporting process and possible sharing and referring of information, in the period following the initial emergency. (Minute 26 - 29 th Nov 2017).	Jan/Feb 2018.	Chief Officers (Heath & Housing), (Environment) and (Regeneration & Planning).
Update on Road Accidents in the District/	That the Committee request data from the Community Safety Partnership analyst on specific locations of road accidents and those of child casualties within the district. (Minute 25 - 29 th Nov 2017).	March 2018.	Chief Officer (Environment).
Lancaster Traffic Masterplan	That the Committee request an update from Lancashire County Council on its Traffic Masterplan, which included the gyratory system in Lancaster City Centre. (Minute 25 - 29 th Nov 2017).	March 2018.	Lancashire County Council.
Resilience Commission Task Group		April 2018.	Task Group to report.

<p>Update report on Health Scrutiny.</p>	<p>Note: OSC given permission by CBC to undertake preparatory work in response to the consultation, with the final response to be considered by CBC, in line with the standard procedure, if and when appropriate to do so. (CBC Min 8 – 27th June 2013 refers).</p>	<p>April 2018.</p>	<p>Clinical Commissioning Group. UHMBT.</p> <p>Invite all City Council's incl. the City Council representative on the County Council's Health Scrutiny Committee.</p>
<p>Ideal Choice process.</p>	<p>The City Council is about to review the Choice Based lettings system, which will include an upgraded Ideal Choice software. This will be reported to the Committee once this is complete.</p> <p>To review the Ideal Choice process as the means by which residents access social and Council Housing.</p> <p>That a visit to the Council Housing Service be arranged to allow Members of the Committee to see how the system works first hand.</p> <p>(Min 16 - 20th September 2017).</p>	<p>Service site visit to be arranged.</p>	<p>Chief Officer (Heath & Housing).</p>
<p>Update on the Peer Review.</p> <p>To include Councillors Skills and Information.</p>	<p>Whilst progress against the Peer Review recommendations continues, the Chief Executive will be reporting on these initiatives at a future meeting. The recommendations will also be taken forward through a new Corporate Plan and associated monitoring, which is currently being developed.</p> <p>(Min 16 - 20th September 2017).</p>	<p>The Chief Executive will report on initiatives at a future meeting.</p>	<p>Chief Executive.</p>
<p>Housing – Delivery of need:</p> <p>(1) How do we manage the need of required changes.</p> <p>(2) How do we deliver property change/modification to meet residents need.</p>	<p>That the two issues that emerged from the training session be explored further.</p> <p>(12th July 2017).</p> <p>Ascertain meeting date.</p> <p>(Min 16 - 20th September 2017).</p>	<p>Autumn 2017.</p> <p>Ascertain meeting date.</p>	<p>Chief Officer (Heath & Housing),</p>

<p>Annual consideration of Older People's Issues (inviting Age UK and other relevant agencies).</p>		<p>Summer 2018</p>	<p>External Organisations/ Chief Officer (Health & Housing),</p> <p>Invite Cabinet Member with Responsibility.</p>
<p>Community Safety Partnership.</p> <p>Annual meeting to consider Community Safety issues.</p>	<p>Note: The Committee undertakes the functions of the Council's crime and disorder committee for the purposes of Section 19 of the Police and Justice Act 2006, including CCfA relating to crime and disorder matters.</p>	<p>November 2018.</p>	<p>Chief Officer (Environment).</p> <p>Invite Chief Inspector and the relevant Cabinet Member with responsibility.</p>
<p>Promoting the Local Economy and the Sustainable Economic Growth Strategy.</p>	<p>Raised as a Cllr suggestion, consideration of report prior to Cabinet (Min 15 refers - 8th July 2015).</p> <p>That Morecambe BID be invited to attend a future meeting to discuss promoting the Local Economy. (Min 4 refers - 8th June 2016).</p> <p>Committee have requested this to be prioritised.</p> <p>Request information from the Chief Executive as to what the Council is doing to promote the District to encourage business to invest here.</p> <p>Invite the relevant Cabinet Member.</p> <p>(Min 16 - 20th September 2017).</p>	<p>It is anticipated that this strategy will be presented to Cabinet and there will be an opportunity for wider member involvement in the run up to that process.</p> <p>TBA.</p>	<p>Chief Officer (Regeneration and Planning) and Morecambe BID.</p>
<p>Air Quality Control.</p>	<p>A further update report in 2018 to take into account the impact of the Bay Gateway link road on air pollution in the district.</p> <p>Ascertain a date for this update.</p> <p>(5th April & 20th Sept 2017).</p>	<p>Date to be ascertained.</p> <p>2018.</p>	<p>Chief Officer (Health & Housing).</p>
<p>Lack of Support for People with Mental Health issues in the Community.</p>	<p>That the Committee invite the Lancashire Care and Cumbria Trust to a future meeting to discuss the lack of support for people with mental health issues in the community.</p> <p>(Minute 19 - 18th October 2017)</p>	<p>2018.</p>	<p>Lancashire Care and Cumbria Trust.</p>

Briefing Notes

<u>Matter for Consideration</u>	<u>Comments & Date Requested</u>	<u>Officer Responsible</u>	<u>Date Circulated</u>
Timescale for Risk Management.	Action from LGA Peer Review Action Plan – That a timescale on this piece of work be provided for the Committee – (Min 72 refers - 6 th April 2016).	Chief Officer (Resources).	Work on information Governance and other Assurance matters taking priority.
The Council's approach to digitalisation - Council's plans, obstacles and how the Council would ensure it took place.	Action from LGA Peer Review Action Plan – That the Council's approach to digitalisation be requested to include the Council's plans regarding digitalisation, what the obstacles are and how the Council ensures this takes place - Min 72 refers - 6 th April 2016.	Chief Officer (Resources).	
Update on the Council's Energy Strategy.	Pre-Scrutiny agreed to request a Briefing Note – November 2016.	Chief Officer (Environment).	
Locality Working.	Pre-Scrutiny agreed to request a Briefing Note – November 2016.	Request made to Lancashire County Council.	Response awaited.
Update on the Beyond the Castle project.	(Min. 4 - 21 st June 2017). Request a briefing note to update the Committee. (Min 16 - 20 th Sept 2017).	Chief Officer (Regeneration and Planning).	

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Task Groups

<u>Task Group Topic</u>	<u>Date</u>	<u>Progress</u>
Resilience Commission Informal Task Group (Informal).	6 th April 2016. (Min 84 refers).	The Task Group will report to the Overview and Scrutiny Committee in April 2018.
Voluntary, Community and Faith Sector Commissioning (Informal).	21 st September 2016 (Min 9 refers).	Reporting to Overview and Scrutiny Committee on 10 th January 2018.
Customer Services Strategy & Future Complaints Policy (Informal).	8 th March 2017 (Min 56 refers).	Scoped at the September 2017 meeting. Informal Task Group to be established on an interest basis. Councillors have been requested to advise of their interest.
Digital Lancaster.	6 th December 2017 (Minute 30 refers).	To be scoped in early 2018.